



Louisiana

Office of the Governor
State Board of Examiners
of Interior Designers

BOARD MEETING MINUTES

Date: **October 20, 2022**

Time: **11:00am**

Place: **ULL-Fletcher Hall-4212 E Lewis Street- Lafayette, LA**

11:00 am Presentation to students about the Board, licensing, and the NCIDQ exam

Following presentation:

I. **CALL TO ORDER AND ROLL CALL**

Present: D. Steinmetz- Chairman, T. Ritchie- Vice-Chairman, M. Johnston- Secretary, H. Meibum- Treasurer, K. Hazel, M. Verdigets, E. Walther
Others present: A. Dow, S. Edmonds
Quorum present

MOTION AND SECOND to amend the agenda to add applications for Registered Interior Designer for Christina Birkentall and Sally Chavez: T. Ritchie, M. Johnson. Roll Call Vote: Ritchie- yes, Johnston-yes, Meibaum- yes, Hazel-yes, Verdiget-yes, Walther- yes, Steinmetz- yes. MOTION PASSED UNANIMOUSLY.

II. Thank you to ULL Faculty and students

III. PUBLIC COMMENT on today's agenda items (3 minutes per person)

IV. **OLD BUSINESS**

a. Chairman's Report- D. Steinmetz

b. Administrative report- S. Edmonds

Following the 2022 Interior Design license renewal cycle, which ended December 31, 2021, it was noted that 24 Interior Design Registrations were not renewed.

In-State: Interior Designers-15; Intern – 2

Out-of-State: Interior Designers- 7

Of the 24, 8 announced retirement.

V. Approval of minutes from August 11, 2022

MOTION AND SECOND to approve the minutes from August 11, 2022: K. Hazel, M. Johnston. MOTION PASSED UNANIMOUSLY.

VI. NEW BUSINESS

- a. Approval of current financials

MOTION AND SECOND to approve the current financials: K. Hazel, E. Walther. MOTION PASSED UNANIMOUSLY.

- b. Approval of applications for Registered Interior Designer:

1. Kazuaki Mitsuda
2. Emily Batte
3. Christina Birkentall
4. Sally Chavez

MOTION AND SECOND to approve Kazuaki Mitsuda and Emily Batte as LA Registered Interior Designers: T. Ritchie, E. Walther. MOTION PASSED UNANIMOUSLY.

MOTION AND SECOND to approve Christina Birkentall and Sally Chavez as LA Registered Interior Designers pending receipt of college transcript: K. Hazel, E. Walther. MOTION PASSED UNANIMOUSLY.

VII. NEXT MEETING DATE – December 8, 2022

VIII. ADJOURN

MOTION to adjourn: K. Hazel. MOTION PASSED UNANIMOUSLY.

Submitted by : Sandy Edmonds, Executive Director